



PUBLIC NOTICE

**The Interlochen Public Library Regular Board Meeting
scheduled for September 20, 2021 at 10:00am
IPL Community Room**

**Interlochen Public Library
9411 Tenth Street
231-276-6767
Regular Board Meeting Agenda
9-20-2021**

Regular meetings scheduled the third Monday of the month at 10 AM

1. Call to Order
2. Roll call-Secretary will record members
3. Approve Agenda
4. Minutes
 - Approve the minutes from the 8-16-21 regular meeting
5. Public Comment (5 minutes per person)
6. Treasurer's Report
 - Review the treasurer's reports for August 2021
7. Director's Report
 - I am working with TADL technology department for a list of requirements to update IPL's board room.
8. Friends Report
9. TADL Report
10. Health and Wellness Report
11. Facilities Report
 - Rory's Acoustic Panel update
12. Unfinished Business
 - Board vacancy and possible change of day and time board meetings are held.
13. New Business
 - 2022 budget planning
 - "Light Up Interlochen" scheduled for Dec. 10, 2021
 - i. Santa/Firetruck
 - ii. Gift bags
 - iii. Start time
14. Public Comment (5 minutes per person)
15. Adjournment

**Interlochen Public Library
Mission Statement**

To provide the information, resources and services that our diverse and changing population need in its lifelong search for intellectual, recreational and vocational information and enrichment.

**IPL BOARD MEETING
Interlochen Public Library
9411 Tenth Street, 231-276-6767
Board of Trustees Minutes(draft)
8/16/2021**

Call to Order: At 10:01 a.m. by President Pat Thompson

Roll Call -

Present: Rory Baker, Laurie Bouwman, Mary Beth Hardwicke, Pat Thompson

Absent: Sue Egelus, Heather Kelto

Approval of Agenda -

- Motion to approve the agenda. Motion made by L. Bouwman, 2nd, M. Hardwicke., Motion carried.

Minutes -

- Motion made to approve Minutes from 6/21/2021. Motion made by M. Hardwicke, 2nd R. Baker. Motion carried.

Public Comment - No comment

Treasurer's Report

- The board reviewed the treasurer's report for June and July 2021.

Director's Report - Jennifer Thomet

- Spence Brother's have been very helpful with responding and repairing damage from the car accident.
- Jennifer would like to keep the program going from the ALA Grant/ Long Road to Recovery.
- We received the mini grant/ Michigan Authors.
- Room rental proposals have been simplified.
- With Covid, we will be redefining how we look at our programs. We may have smaller numbers in our programming but we will emphasize community impact and quality
- Sue Shipman made book bags and Sara Thompson shopped for supplies for the preschool program.

Friend's Report - Sara Thompson-

- Mums sale raised \$300.00
- September 20 Annual Pot-luck/Meeting
- \$6,000 was raise from the Book Sale
- \$5,000 was raised from the Plant Sale

- September 20 Annual PotLuck

TADL Report - No report

Health and Wellness Report -

- August 18 - Class on Preserving Foods
- September Eat Healthy and Be Active
- Book Discussions have been well attended/Long Road to Recovery

Unfinished Business -

- .

New Business -

- The board discussed possibilities to fill the board vacancy.
- Consider change date or time of board meeting.

Adjournment

- Motion to adjourn, motion made by M. Hardwicke , 2nd by L. Bouwman.
Motion carried. Meeting adjourned at 10:49.

- Next meeting will be Monday, September 20, 2021 at 10:00 a.m.

Interlochen Public Library

Check Detail

August 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
101.000.001	General Ckng ChemB 0420					
08/06/2021	Bill Payment (Check)	7985	Budget Library Supplies			-79.50
						-79.50
08/06/2021	Bill Payment (Check)	7986	Pure Water Works			-50.10
						-50.10
08/06/2021	Bill Payment (Check)	7987	Universal Cleaners, LLC			-1,390.48
						-1,390.48
08/06/2021	Bill Payment (Check)	7988	X-Chemical Specialties North LLC			-43.85
						-43.85
08/06/2021	Bill Payment (Check)	7989	Integrity Business Solutions	941466		-47.07
						-47.07
08/24/2021	Bill Payment (Check)	7990	U.S. Bank Equipment Finance			-194.50
						-194.50
08/24/2021	Bill Payment (Check)	7991	AT&T Mobillity	287301829183		-73.68
						-73.68
08/24/2021	Bill Payment (Check)	7992	Blackstone Publishing			-424.32
						-424.32
08/24/2021	Bill Payment (Check)	7993	Center Point Large Print			-91.08
						-91.08
08/24/2021	Bill Payment (Check)	7994	Green Lake Twmsp			-250.00
						-250.00
08/24/2021	Bill Payment (Check)	7995	Joe Shipman			-210.00
						-210.00
08/24/2021	Bill Payment (Check)	7996	Northland Library Co-op			-2,508.26
						-2,508.26
08/24/2021	Bill Payment (Check)	7997	X-Chemical Specialties North LLC			-103.90
						-103.90
08/24/2021	Bill Payment (Check)	7998	Card MemberServices(L)			-1,216.36
						-1,216.36

Interlochen Public Library

Profit and Loss

January - August, 2021

	TOTAL
Income	
101.000.540 State Aid	5,016.43
101.000.581 TADL Millage	201,006.00
101.000.655 Fines	
101.000.659 GT County	9,815.23
101.000.661 Overdue Book Fines	368.78
Total 101.000.655 Fines	10,184.01
101.000.665 Interest	
101.000.665.01 Endowment	0.00
101.000.665.02 MML Dividend	392.00
101.000.665.03 Money Market and CD's	44.02
Total 101.000.665 Interest	436.02
101.000.671 Other	
101.000.672 Donations & Grants	
101.000.673 Nutrition Program	20,000.00
101.000.676.02 Friends of IPL	20,000.00
101.000.676.03 Green Lake Township	6,000.00
101.000.679 General	9,865.43
Total 101.000.672 Donations & Grants	55,865.43
Total 101.000.671 Other	55,865.43
101.000.676 Operations & Reimbursements	
101.000.676.01 Copier & Fax	2,048.86
101.000.676.05 Rental Space	360.50
101.000.676.06 TADL Insurance	900.00
Total 101.000.676 Operations & Reimbursements	3,309.36
Total Income	\$275,817.25
GROSS PROFIT	\$275,817.25
Expenses	
101.790.701 Personnel Services	
101.790.703 Salaries	
101.790.702 Director	28,908.04
101.790.704 Staff	65,840.91
Total 101.790.703 Salaries	94,748.95
101.790.709 Employer Taxes	7,384.51
Total 101.790.701 Personnel Services	102,133.46
101.790.750 Supplies	
101.790.752 Office & General Supplies	2,807.06
Total 101.790.750 Supplies	2,807.06

	TOTAL
101.790.800 Other Services and Charges	
100.790.812 Rentals and Equipment Lease	1,990.98
101.790.801 Accounting & Auditing	5,160.00
101.790.804 Cataloging Services	323.41
101.790.807 Exterior Bldg. Maintenance	
101.790.807.01 Spring & Fall Clean-up	1,027.00
101.790.807.02 Plowing	1,990.00
101.790.807.03 Mowing	420.00
101.790.807.04 Waste Removal	264.00
Total 101.790.807 Exterior Bldg. Maintenance	3,701.00
101.790.808 Interior Bldg Maintenance	
101.790 Water Testing	135.05
101.790.808.01 Cleaning Service	6,025.18
101.790.808.05 Mechanical	2,554.95
Total 101.790.808 Interior Bldg Maintenance	8,715.18
101.790.810 Payroll Fees	1,154.20
101.790.816 Contingency	411.16
101.790.840 Insurance	9,463.86
101.790.850 Communications & Software	695.37
101.790.851 Bank & Post Office	3.28
101.790.900 Programs & Public Relations	1,075.71
101.790.901 Wellness & Nutrition Program	213.07
Total 101.790.900 Programs & Public Relations	1,288.78
101.790.910 Staff Development	74.12
101.790.915 Memberships & Dues	2,882.08
101.790.916 Utilities	
101.790.920 Electric	3,609.85
101.790.921 Gas	4,443.94
Total 101.790.916 Utilities	8,053.79
101.790.940 Green Lake Township Lease	250.00
Total 101.790.800 Other Services and Charges	44,167.21
101.790.970 Capital Outlay	
101.790.980 Furniture & Equipment	1,418.90
101.790.982 Books	7,635.53
101.790.985 Audio Visual Materials	694.35
101.790.986 Periodicals	286.92
Total 101.790.970 Capital Outlay	10,035.70
Total Expenses	\$159,143.43
NET OPERATING INCOME	\$116,673.82
NET INCOME	\$116,673.82



SEPTEMBER DIRECTOR'S REPORT—JENNIFER THOMET

Interlochen Public Library to Sponsor Money Management Workshop Presented by Northwest Michigan Community Action Agency

Interlochen Public Library invites the public to Northwest Michigan Community Action Agency's Money Management Workshops. It is a series of workshops facilitated by regional experts, offering a unique guidance of the basics of money management, improving credit and debt reduction, consumer protection and fair housing/lending, banking basics and developing a spending plan, and student loans and insurance.

The Money Management Workshops offer an opportunity for those who want to strengthen their money management skills. There will be door prizes for each workshop and a drawing for those who attend multiple workshops for a grand prize. The Money Management Workshops are every Wednesday starting October 6 – November 3, 5:30 pm – 7:30 pm at the Interlochen Public Library. Registration is available online at nmcaa.net/workshops or you may register at the Interlochen Public Library. This program series is provided by the Friends of IPL

Thank you to the Friends of IPL

August's family program, "Voices of Our Past" by Lynn Johnson was a great success. Our audience witnessed the lifeways and traditional skills of the people who opened up Michigan's vast wilderness to exploration and settlement. Listeners were taken on a journey back in time to 1634, the year Jean Nicolet arrived to the Straits area. Interaction between French and Native peoples incorporate an engaging story of first contact – beginning the French Fur Trade time period. A collection of reproduction artifacts was displayed to enhance this imaginary journey into Michigan's past.

Summer Reading Club Wrap-up

SRC had a successful run again this year. We hosted six programs, which included both indoor and outdoor locations. We had drums, raptors, singing, a petting zoo, and a pizza party! Kindle Fires were given out to Tween, Teens, and adults as prizes for finishing a reading journey. The children were awarded a prize book which they can take to the participating business to redeem for a prize. Prizes and programs for SRC are supported by our awesome Friends group and with the generosity from our local business. Thank you for investing in our children and our community.

Circulation August 2021: 5,324; (August 2019: 6,272)
Hold Transit Counts August 2021: 639 to other libraries; 658 from other libraries to IPL
Programs: August 2021: 49 programs, 565 General Attendance; **SRC: 1 Programs, 135 General Attendance**
Patron Count: August 2021: 3,586
Curbside Pickup: August: 2021: 4
Questions Answered: August: 896
Computer Use: August: 180
Total New Library Cards Issued in 2021: 160